

HAQAA2 Initiative

Self-assessment phase for agency reviews and consultancy visits

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Harmonisation, Accreditation
and Quality Assurance in
African Higher Education

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This initiative is implemented on behalf of the European and African Union Commissions by:



Deutscher Akademischer Austauschdienst
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Review methodology: recap

- Self-assessment phase resulting in a self-assessment report
- (Online) site visit by international expert panel
- Report and recommendations by expert panel
- Follow-up by agency/ministry (with support from HAQAA)

Purpose and benefits of the self-assessment phase

For the experts

- First point of information about the agency
- Starting point for them to prepare for the site visit
- Evidence for their findings and final review report

For the agency/ministry

- Opportunity for critical reflection and learning about your organisation
- Engagement with stakeholders

Formal requirements of the report

- Clear information, critical reflections and sufficient evidence (analysis, not just description)
- Covers past, present and future
- Description and assessment of all EQA activities
- Information and analysis on how the agency meets the standards of parts B and C of the ASG-QA

Formal requirements of the report

Contents:

- Introduction
- Development of the SAR
- HE and QA context
- History, profile and activities of the agency
- HE QA activities of the agency
- SWOT analysis
- Internal QA procedures

Formal requirements of the report

Contents (cont.):

- Alignment of the agency with each standards of the ASG-QA Parts B and C
- International activities
- Engagement with stakeholders
- Areas of Future Development

- Glossary and annexes

Formal requirements of the report

- c. 40-60 pages (excluding annexes)
- Language: EN/FR/PT
- Deadline to be agreed in advance

Formal requirements of the report: a note for consultancy visits

- Not all standards need to be covered in the SAR, but at a minimum:

Part B

- ✓ Standard 2: Designing External Quality Assurance Mechanisms Fit for Purpose

Part C

- ✓ Standard 1: Legal Status
 - ✓ Standard 2: Vision and Mission Statement
 - ✓ Standard 3: Governance and Management
 - ✓ Standard 4: Independence of QAA
 - ✓ Standard 7: Financial and Human Resources
- Others may be added if feasible and relevant
 - Some sections of the report may be addressed very briefly

How to get there?

- Collect evidence
- Consult stakeholders
- Review, reflect and analyse
- Present findings

- Main work usually done by a self-assessment group
- Different approaches to writing it
- Final report signed off by head of agency
- Screening by the ENQA coordinator

Resources to be provided

- Materials from today's training
- Detailed review guidelines and additional briefing note
- Examples of self-assessment reports (from Africa and Europe)
- Examples of evidence provided within self-assessment reports from HAQAA1 reviews of 2018
- Support from the ENQA coordinator

**From my
experience...**

You get out of it what you put in