



AGENTUR FÜR
QUALITÄTSSICHERUNG DURCH
AKKREDITIERUNG VON
STUDIENGÄNGEN E.V.

What makes a good Self-Assessment-Report (SAR)

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HAQAA training**

What is the Self Assessment Report ?



The Self Assessment Report is the result of the agencies Self Assessment against the ASG-QA standards (it concludes the internal assessment and starts the external assessment)



The SAR allows the agency to demonstrate how it aligns with ASG-QA standards and reflect on it

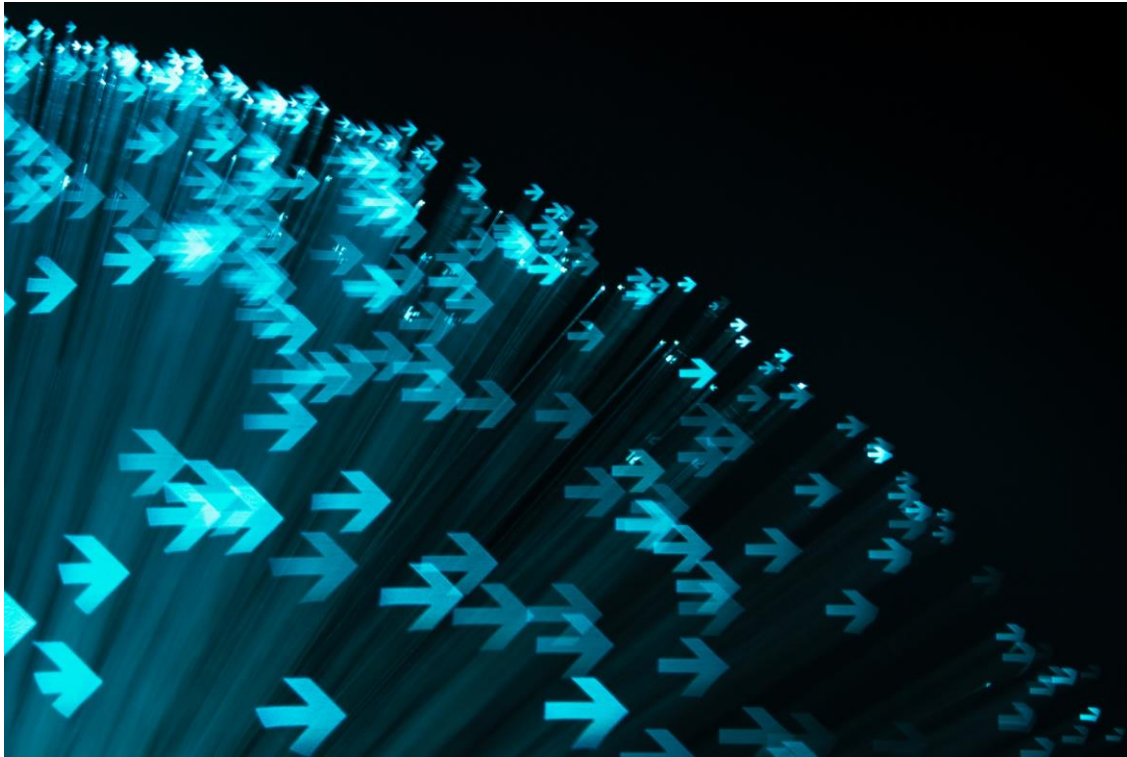


The SAR provides key information on how Standards of ASG-QA are met



Key evidence documents are annexes to the SAR

PURPOSES OF THE SAR

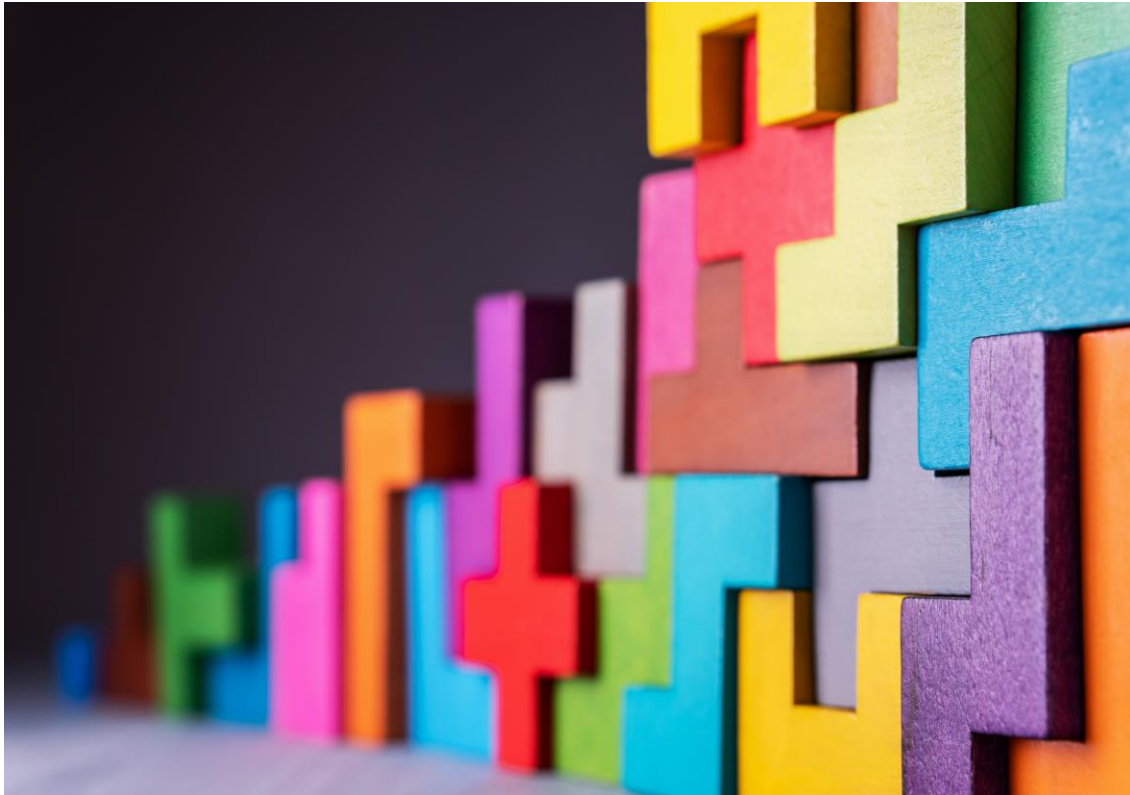


Presentation of succinct and analytical presentation of alignment with ASG-QA

Analysis of strengths and weaknesses of the agency with identification of opportunities and threats (how to address them)

Starting point for the external panel's work

A GOOD SAR SHOULD BE...



descriptive

analytical

evaluative

synthetic

In practice this means...



For each principle a sub chapter explains how agency aligns with it, including evidence and an analysis of how effective the agency finds it is

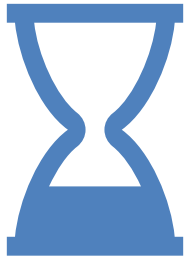


Besides the description the (self-) reflection allows to think about enhancing opportunities

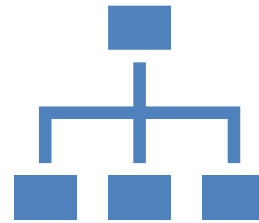


Annexes support the text in the SAR and should be linked to its content (consider language)

To produce a SAR you need a group who...



is limited in size to remain effective
(usually no more than 5 needed)



Has the right mix of people
(management, decision making
bodies, administrative, operative)



Is able to engage and initiate
required discussions / processes
within the agency

Also part of the SAR...

Introduction to the national context

- Agency in the national context
- History & legal status
- Main activities
- Types of procedures implemented
- Position in national QA system (other relevant actors)

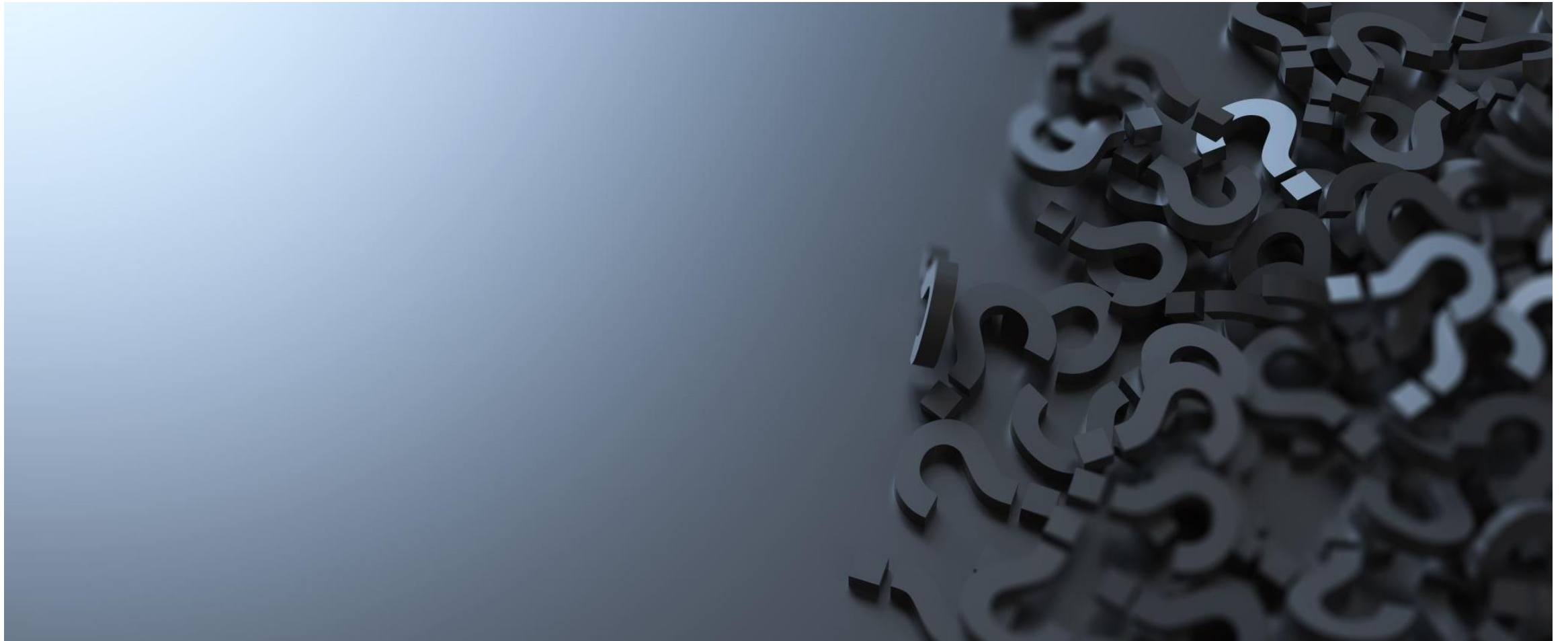


First impressions of reviewers...

- “The SAR explains that everything is perfect. I cannot believe the agency can truly believe so.”
- “The agency truly asked its stakeholders and shared also the critical views. They described well where they believe they can do better in the future. Our review should support them.”
- “There are lots of statements in the SAR and I find little factual support and evidence. They claim they do all that, but I cannot find the supporting documents.”



QUESTIONS



GOOD SUCCESS WITH YOUR SAR

